

Call for a Research Fellowship within the scope of the Project "4StuDi - School Social Support for Students with Disabilities" (2020-1-EL01-KA201-079031)

Reference: IE-ULisboa/12/BI/2022

An application for a Research Fellowship within the scope of the Project "4StuDi - School Social Support for Students with Disabilities" (2020-1-EL01-KA201-079031), funded by Program: Erasmus+ Key Action 2: Cooperation for innovation and the exchange of good practices – Strategic Partnerships for school education, budget heading *Intellectual Outputs*, under the following conditions:

1. Scientific Domain: Education

2. Admission Requirements:

- Hold a Bachelor degree in the field of Education;
- Student enrolled in a Master's in Education;
- Fluency in spoken and written Portuguese and English

3. Preferred requirements:

- Experience in contacting schools, students and teachers and other institutions to collect data;
- Availability to travel in the country, if necessary.

4. Work plan: The fellowship shall support the Project *School Social Support for Students with Disabilities - 4StuDi* and has as main activities:

- Identify and contact schools and other social and educational institutions in order to recruit participants for the study;
- Carry out the application of questionnaires in schools or in social and educational institutions, with teachers and students;
- Enter the collected data into an Excel or SPSS database and process data in accordance with the guidelines given.

5. Applicable Legislation and Regulations: Research Fellowship Holder Statute, approved by Law No. 40/2004, of August 18th, in its current wording; Regulation for Research Grants of the Universidade de Lisboa, published in annex to Order no. 6238/2020, DR 2nd Series, no. 113, of 12th June 2020; FCT Regulation for Research Studentships and Fellowships, in effect. (<https://www.fct.pt/apoios/bolsas/docs/RegulamentoBolsasFCT2019.pdf>);

- 6. Workplace:** The work plan will be carried out at the Instituto de Educação da Universidade de Lisboa (IE-ULisboa), under the scientific supervision Doutora Ana Sofia Martins Silva Freire dos Santos Raposo, Assistant Professor at IE-ULisboa.
- 7. Duration and regime of the fellowship:** The fellowship will have a length of 6 (six) months, with a predicted start in July 2022. The fellowship may eventually be renewed, up to a total of 12 months.

The tasks as a fellowship holder are carried out under an exclusive dedication regime

- 8. Value of the Monthly Maintenance Allowance:** The fellowship holder receives a Monthly Maintenance Subsidy (MMS) of €875,98 (eight hundred and seventy-five euros and ninety-eight cents), according to the table of stipends of the fellowship awarded by FCT, I.P. in the country. (<https://www.fct.pt/apoios/bolsas/valores>)

The fellowship holders will benefit from personal accident insurance and, if he/she is not covered by any social protection scheme, he/she can ensure the exercise of the right to social security by joining the voluntary social insurance scheme, in accordance with the Code of Contributory Schemes of the Social Security Welfare System under the terms and within the limits set out in article 10 of the RFHS

- 9. Fellowships Component Payments:** Payments due to the fellowship holders are made by bank transfer to the account identified by the fellowship holder or by check.
- 10. Selection and Valuation Criteria:** The selection methods to be used will be based on the following parameters:

A – Academic Merit, quality of the CV and suitability for the project in question (40%);

B – Experience in contacting schools, students and teachers, and other institutions for data collection (30%);

C – Knowledge and experience in SPSS and Excel (10%);

D- Experience in participating in research projects (10%);

E – Professional or personal experience with students with SEN (10%).

The selection parameters will be assigned the following percentage weight:

$$0,40 \times A + 0,30 \times B + 0,10 \times C + 0,10 \times D + 0,10 \times E$$

The selection parameters are valued on a scale between 0 and 20.

If necessary, only the three candidates with the best classification will be called to carry out the selection interview, which can be carried out by videoconference.

In this case, for candidates who pass the interview phase, the first evaluation component will weigh 40% and the interview will weigh 60%.

The interview grade will obey to the following criteria:

- a) Candidate reveals adequate presentation, is friendly and establishes positive rapport with interviewers (40%);
- b) Candidate reveals sensitivity/knowledge/experience to the project theme (30%);
- c) Candidate reveals communication skills (30%);

11. Composition of the Selection Jury: The Jury was appointed by Order No. 25 of the Director of the Instituto de Educação of the Universidade de Lisboa (IE-ULisboa), of 1st June 2022, and is composed as follows:

- Doutora Maria João Mogarro, Associate Professor at IE-ULisboa, President;
- Doutora Carolina Fernandes de Carvalho, Assistant Professor at IE-ULisboa, Member;
- Doutora, Ana Paula Viana Caetano, Associate Professor at IE-ULisboa, Member;
- Doutora Ana Sofia Reis de Castro e Pinho, Assistant Professor at IE-ULisboa, Substitute Member

12. Publication/notification of results: The final results will be published in a ranked list of final grades, in a visible, public location at the Instituto de Educação da Universidade de Lisboa, and published on the website www.ie.ulisboa.pt. The approved candidate will be notified by email.

13. Application deadline: The application is open from **June 2st** to **June 20th** 2022.

14. Submission of applications: Applications must be formalized, necessarily, through the following documents:

- a) Application form, available at www.ie.ulisboa.pt
- b) Copy of the identification document (declaration of consent available at www.ie.ulisboa.pt);
- c) Detailed Curriculum Vitae
- d) Motivation Letter
- e) Proof of enrollment in the current academic year in a master's degree in Education¹
- f) Certificate of Qualifications ^{2, 3}
- g) Other documents that the candidates may consider relevant.

Applications should be sent to the following e-mail address bolsas@ie.ulisboa.pt with the indication of **Reference IE-ULisboa/12/BI/2022**

Remark 1: May be dispensed with during the application stage, being replaced by a declaration of honor by the candidates. Until the hiring stage, it is mandatory to present proof of enrollment in the current academic year in a master's in Education

Remark 2: The documents proving the completion of academic degrees or diplomas, or a registration in a study cycle leading to the academic degree, may be dispensed with during the application stage, being replaced by a declaration of honor by the candidates. However, the verification of those documents will be mandatory if the fellowship is obtained.

Remark 3: The academic degrees obtained in foreign countries require recognition by a Portuguese Institution according to Decree-Law no. 66/2018, of August 16th, and Decree no. 33/2019, of January 25th. The presentation of such degree recognition is mandatory to sign the contract. More information can be found here: <https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>. Under regular terms, if the recognition documents are not presented three months after the disclosure of the fellowship approval, the fellowship will not be granted.

15. Deadlines and procedures for complaints and appeals: If the decision is not favourable for the candidates, they have 10 days, starting from the date the results are disclosed, to make a statement in a prior hearing, under the terms of the Administrative Procedure Code.

The final decision may be appealed against to the Head of Instituto de Educação da Universidade de Lisboa up to 15 days after notification.

Instituto de Educação da Universidade de Lisboa, 1st June, 2022

The Director



(Prof. Doutor Luís Miguel de Figueiredo Silva de Carvalho)