

**Notice of the Call for the Award of one PhD Research Scholarship  
within the scope of the R&D Unit No. 4107 – “STORM - Shifting Teaching  
and Organizations in Higher Education within a Reform Movement”**

Instituto de Educação da Universidade de Lisboa (IE-ULisboa) hereby opens a call to award 1 (one) research scholarship, hereinafter referred to as PhD Research Scholarship, in the field of Education, under the terms of the FCT Regulation for Studentships and Fellowships (RBI) and Research Fellowship Holder Statute (EBI).

The scholarship will be funded by the Foundation for Science and Technology, I.P., under the Collaboration Protocol for the Funding of the Multiannual Plan for Research Grants for Doctoral Students, signed between FCT and the R&D Unit Education and Training Research and Development Unit (UIDEF), reference No. 4107.

## 1. APPLICATION SUBMISSION

The call is open from **January 23<sup>rd</sup>** to 11:59 pm (Lisbon time) **February 3<sup>rd</sup> 2023**.

Applications and all the supporting documents described in this Notice must be sent, mandatorily, by email to [bolsas@ie.ulisboa.pt](mailto:bolsas@ie.ulisboa.pt) with the reference “**R&D Unit No. 4107 - STORM - Shifting Teaching and Organizations in Higher Education within a Reform Movement**”

Each candidate may submit only one application, under penalty of cancellation of all submitted applications.

Providing false declarations or committing acts of plagiarism by applicants leads to the exclusion of the application without prejudice of taking other corrective and punitive disciplinary measures.

## 2. TYPE AND DURATION OF SCHOLARSHIP

The PhD Research Scholarship aims to fund research activities carried out by the scholarship holder, leading to obtaining the PhD academic degree in Portuguese universities.

Research activities leading to the doctoral academic degree will take place at the Education and Training Research and Development Unit (UIDEF), which will be the host institution for the scholarship holder, without prejudice that the work may be carried out in collaboration with more than one institution.

Research activities leading to the doctoral academic degree of the selected scholarship holder must be part of the activity plan and strategy of UIDEF and must be carried out within the scope of the Doctoral Programme in Education at the Instituto de Educação da Universidade de Lisboa.

The work plan will be carried out entirely at the Education and Training Research and Development Unit (UIDEF).

The duration of the PhD Research Scholarship is annual, renewable up to a maximum of four years (48 months), and cannot be granted for a period less than 3 (three) consecutive months.

### 3. SCHOLARSHIP RECIPIENTS

The PhD Research Scholarship is intended for applicants enrolled or that comply with the requirements to enrol on the Doctoral Program mentioned in point 2 of this Notice, and who intend to develop research activities leading to the doctoral academic degree at the Education and Training Research and Development Unit (UIDEF), or in host institutions associated with it.

### 4. ADMISSIBILITY

#### 4.1 Applicant's Admissibility Requirements

The following individuals may apply to this call:

- a) National citizens or citizens from other member-states of the European Union;
- b) Citizens from third-party states;
- c) Stateless individuals;
- d) Citizens holding a political refugee status.

To apply for a PhD Research Scholarship, it is necessary:

- a) To hold a master degree in the scientific area of Education or in areas considered to be related;
- b) To permanently and habitually reside in Portugal, if the work plan associated with the grant takes place, partially, in foreign institutions (mixed grants); this requirement being applicable to both national and foreign citizens.
- c) Not to have benefited from a PhD or a PhD in industry Studentship directly funded by FCT, regardless of its duration.
- d) Not to hold a doctoral degree.

#### 4.2 Application's Admissibility Requirements

It is mandatory, under penalty of non-admission to the Call, to attach the following documents to the application:

- a) Elements from the identity card/citizenship card/passport;
- b) Applicant's *Curriculum Vitae*, dated and signed, indicating the email address and stating that he/she consents to its use for notification of the results of the call;
- c) Certificates of academic degrees held, mandatorily specifying the final grade(s) and, if possible, the grades obtained in all the subjects taken, or, alternatively, a declaration of honour from the applicant stating that he/she has been awarded the bachelor's or master's degree by the end of application period. In case of academic degrees awarded by foreign higher education institutions, it is mandatory to submit the recognition of such degrees and the conversion of the respective final grade to the Portuguese grading scale, or, alternatively, a declaration of honour from the applicant stating that he/she has obtained the recognition of the foreign degree equivalent to a bachelor's or master's degree until the end of the application period;
- d) Motivation letter identifying: (i) the underlying reasons and information considered relevant for the application for the

- PhD Research Scholarship; (ii) requirements that he/she states to meet in order to develop the doctoral project in the scientific area and in the topic of this Notice; (iii) other reasons why he/she considers that he/she should be selected;
- e) The application and all documents associated with it, including letters of motivation and recommendation, must be written in Portuguese or English.

The following should be noted regarding the above-mentioned admissibility requirements:

- a) In case of academic degrees awarded by foreign higher education institutions, and in order to guarantee the principle of equal treatment to applicants with national and foreign academic degrees, it is mandatory to submit the recognition of such degrees and the conversion of the respective final grade to the Portuguese grading scale;
- b) The recognition of foreign academic degrees and diplomas, as well as the conversion of the final grade to the Portuguese grading scale, can be requested at any public higher education institution, or at the Directorate General for Higher Education (Direção-Geral do Ensino Superior, DGES, only in the case of the automatic recognition). Regarding this matter, we suggest applicants should consult the DGES portal at the following website: <http://www.dges.gov.pt>;
- c) Only applicants who have completed the study cycle leading to the master's degree by the end of the application period will be admitted. Should they lack a certificate of completion, a declaration of honour from applicants will be accepted stating that they have completed the required qualifications for the purposes of the call by the end of the application period. Granting of the Research Scholarship will always be dependent on the presentation of proof of holding the academic qualifications required to grant the scholarship.

## 5. WORK PLAN AND SCIENTIFIC SUPERVISION OF THE SCHOLARSHIP

The future PhD Research Scholarship holder will develop his/her work within the theme “STORM - Shifting Teaching and Organizations in Higher Education within a Reform Movement”, developing the following activities:

- Literature review on the organization and impact of the Bologna Process on Higher Education systems;
- Documentary analysis on public policies from international and national organizations directly related to innovative practices in Higher Education and teacher professional development;
- Interviews and questionnaires to managers, presidents of the Pedagogical Councils of the Organic Units of the Universidade de Lisboa on guidance and coordination of teaching activity, as well as teachers, with regard to curricular concepts and practices and innovative pedagogies;
- Participation in activities for the preparation, implementation and dissemination of results, such as participating in national and international seminars and conferences and submitting scientific and professional papers.

## 6. EVALUATION CRITERIA AND BONUS

### 6.1 Evaluation criteria

The evaluation takes into account the merit of the applicant.

Applications considered admissible will be scored on a scale of zero (0.000 minimum score) to five (5.000 maximum

score) in each of the three evaluation criteria:

- Criterion A – Academic career (reflecting the Master's degree grades), weighting 20%.
- Criterion B – Personal curriculum (reflecting the scientific and professional career, and academic career, when applicable), weighting 50%.
- Criterion C – Letter of motivation, weighting 30%.

To decide the granting of the Scholarship, applicants will be ranked in accordance with the weighted average of the score obtained on each of the three criteria, applying the following formula:

$$\text{Final score} = (0,2 \times A) + (0,5 \times B) + (0,3 \times C)$$

For tie-breaking purposes, ranking of applicants will be carried out based on the scores assigned to each of the evaluation criteria in the following order of precedence: criterion B; criterion C; criterion A.

**Important notice for applicants with diplomas issued by foreign higher education institutions:**

Applicants with diplomas awarded by foreign higher education institutions can apply and will be assessed using the same criteria as applicants with diplomas awarded by Portuguese institutions, provided they submit, in their application, proof of recognition of academic degrees and the conversion of the final grade to the Portuguese grading scale under the terms of the applicable legislation.

Applicants whose application is evaluated with a final score below three (3,000) points are not eligible for the scholarship.

## 7. EVALUATION

The applicants evaluation panel consists of the following elements:

Jorge Ramos do Ó, Instituto de Educação da Universidade de Lisboa (Panel coordinator)

Ana Luísa Paz, Instituto de Educação da Universidade de Lisboa (member)

Marta Mateus de Almeida, Instituto de Educação da Universidade de Lisboa (member)

Joana Andreia Domingues Viana, Instituto de Educação da Universidade de Lisboa (alternate member)

Luís Alexandre da Fonseca Tinoca, Instituto de Educação da Universidade de Lisboa (alternate member)

The evaluation panel will assess applications in accordance with the evaluation criteria disclosed in this Notice, weighing the assessment elements.

All members of the evaluation panel, including the coordinator, make a commitment to respect a set of responsibilities essential to the evaluation process, such as the duties of impartiality, the declaration of any potential situations of conflict of interest and the duties of confidentiality. At all times during the evaluation process, confidentiality is fully protected and ensured in order to guarantee the independence of all opinions produced.

Members of the panel, including the coordinator, may not be supervisor or co-supervisor of applicants with applications submitted to this call.

A final evaluation form will be produced by the panel for each application, where the arguments that led to the scores

assigned to each of the evaluation criteria are presented in a clear, coherent and consistent way.

Minutes of the meetings of the evaluation panel will be the responsibility of all its members.

Minutes and its attachments must include the following information:

- a) Name and affiliation of all members of the evaluation panel;
- b) Identification of all applications excluded and the grounds for it;
- c) Methodology adopted by the panel for cases considered particular;
- d) Final Evaluation Forms for each applicant;
- e) Provisional list of classification and ranking of candidates, in descending order of final classification, of all applications evaluated by the panel;
- f) Declarations of conflicts of interest from all members of the panel;
- g) Possible vote and power delegations due to justified absence.

## **8. DISCLOSURE OF RESULTS**

The list of admitted and excluded applicants to the call, results obtained in each stage of the selection process, and the final ranking list of applicants shall be published on the website of the Instituto de Educação da Universidade de Lisboa at [www.ie.ulisboa.pt](http://www.ie.ulisboa.pt).

Applicants excluded, admitted and selected shall be notified by e-mail to the e-mail address as indicated in the Curriculum Vitae.

## **9. DEADLINES AND PROCEDURES FOR PRIOR HEARING, COMPLAINT AND APPEAL**

After communicating the provisional list of the evaluation results, candidates have a period of 10 working days to, if they wish, to dispute it during the prior hearing phase, under the terms of articles 121<sup>st</sup> and following of the Administrative Procedure Code.

The final decision shall be disclosed after the analysis of the replies submitted within the scope of the prior hearing of the interested parties. The final decision may be claimed within 15 working days, or, alternatively, an appeal may be filed within 30 working days, both to be counted from the date of notification. Applicants who choose to submit a claim must address their pronouncement to the member of the FCT Board of Directors with delegated competence. Applicants who decide to submit an appeal must address it to the FCT Board of Directors.

## **10. REQUIREMENTS FOR SCHOLARSHIP GRANTING**

Research grant contracts are signed directly with FCT.

The following documents are of mandatory submission, at the time of the eventual granting of the scholarship, for the purposes of its contractualization:

- a) Copy of civil, tax and, when applicable, social security identification documents<sup>1</sup>;
- b) Copy of the certificates of the academic degrees held;
- c) Presentation of the registration of the recognition of foreign academic degrees and conversion of the respective final classifications to the Portuguese classification scale, if applicable;
- d) Document proving the enrollment and registration in the Doctoral Programme identified in this Notice;
- e) Statement by the supervisor(s) assuming responsibility for supervising the work plan, under the terms of article 5-A of the Research Fellowship Holder Statute (draft statement to be made available by the FCT);
- f) Document proving the candidate's acceptance by the institution where the research activities will be carried out, guaranteeing the necessary conditions for its good development, as well as the fulfilment of the duties provided for in article 13 of the Research Fellowship Holder Statute (draft of the declaration to be made available by the FCT);
- g) Updated document proving compliance with the exclusive dedication regime (draft declaration to be made available by FCT);
- h) Work plan.

The granting of the scholarship is also dependent on:

- a) compliance with all the requirements listed in this Notice;
- b) the result of the scientific evaluation;
- c) the non-existence of unjustified non-compliance with the grantee's duties under a previous scholarship grant contract funded, directly or indirectly, by FCT;
- d) the FCT's budget availability.

Failure to deliver any of the necessary documents to complete the grant contracting procedure, within 6 months of the date of notification of the decision to award the conditional grant, implies the expiration of the Scholarship granting and conclusion of the process.

## 11. FUNDING

Payment of scholarships will begin after the candidates return the duly signed scholarship contract, which must occur within a maximum period of 15 working days from the date of receipt.

The grants awarded under this call for proposals will be funded by FCT with funds from the State Budget and, whenever eligible, from the European Social Fund, to be made available under PORTUGAL2020, in particular under the North Regional Operational Programme (NORTE 2020). Regional Operational Programme of the Center (CENTRO 2020) and the Regional Operational Programme of Alentejo (Alentejo 2020), in accordance with the regulatory provisions established for this purpose.

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<sup>1</sup> The presentation of these documents may optionally be substituted by the in-person presentation at the funding entity, which will keep all the elements needed for the validation and execution of the contract, including the personal identification, tax and social security numbers, as well as the respective dates of expiry.

## 12. SCHOLARSHIP COMPONENTS

A monthly maintenance allowance is granted to the scholarship holder in accordance with the table in Annex I of the RBI.

The grant may also include other components, under the terms set out in article 18<sup>th</sup> of the RBI and for the amounts provided for in Annex II.

All scholarship holders benefit from personal accident insurance in relation to research activities, supported by FCT.

All scholarship holders who are not covered by any social protection scheme can ensure the exercise of the right to social security by joining the voluntary social insurance scheme, under the terms of the Code of Contributory Schemes of the Social Security System, with FCT assuring the charges resulting from contributions under the terms and within the limits set out in article 10<sup>th</sup> of the EBI.

## 13. PAYMENTS OF SCHOLARSHIP COMPONENTS

Payments due to the grantee is made by bank transfer to the account identified by the grantee. Payment of the monthly maintenance allowance is made on the first working day of each month.

Payments for the registration, enrollment or tuition components are made by FCT directly to the national institution where the scholarship holder is registered or enrolled in the doctorate.

## 14. TERMS AND CONDITIONS OF SCHOLARSHIP RENEWAL

The renewal of the scholarship always depends on applicant's submission of the following documents, within 60 working days prior to the renewal start date:

- a) opinions issued by the supervisor/s and by the host institution(s) on the monitoring of the scholarship holder's work and the evaluation of his/her activities;
- b) updated document proving compliance with the exclusive dedication regime;
- c) document proving the renewal of enrollment in the cycle of studies leading to the doctoral degree.

## 15. INFORMATION AND ADVERTISING OF THE FUNDING GRANTED

In all R&D activities directly or indirectly funded by the grant, namely, in all communications, publications and scientific creations, as well as theses, carried out with the support provided for the grant, mention must be made of financial support from FCT and the European Social Fund, namely through the North Regional Operational Programme (NORTE 2020), the Regional Operational Programme of the Center (CENTRO 2020) and the Regional Operational Programme of Alentejo (Alentejo 2020). For this purpose, the insignia of the FCT, MCTES, ESF and EU must therefore be included in the documents referring to these actions, in accordance with the graphic standards of each operational programme.

The dissemination of research results funded under the RBI must comply with the open access rules for data, publications and other research results in force at the FCT.

In all grants, and in particular in the case of actions supported by Community funding, namely from the ESF, monitoring and control actions may be carried out by national and EU entities in accordance with applicable legislation in this matter, with grant holders supported of collaboration and provision of the requested information, which covers the carrying out of surveys and evaluation studies in this area, even if the grant has already ended.

## 16. NON-DISCRIMINATION AND EQUAL ACCESS POLICY

FCT promotes a policy of non-discrimination and equal access, whereby no candidate can be privileged, benefited, harmed or deprived of any right or exempt from any duty on grounds, in particular, of ancestry, age, sex, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced work capacity, disability, chronic disease, nationality, ethnicity or race, land of origin, language, religion, political or ideological beliefs or trade union affiliation.

## 17. APPLICABLE LEGISLATION AND REGULATION

The present call is governed by this Notice of the Call, by the FCT Regulation of Research Fellowships, approved by Regulation No. 950/2019, published in the Series II of the DR, of December 16th (<https://www.fct.pt/apoios/bolsas/regulamento.phtml.pt>), by the Research Fellowship Holder Statute, approved by Law no. 40/2004, of August 18th, in its current version, and by other applicable national and European legislation.

Instituto de Educação, Universidade de Lisboa, January 12th, 2023



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