

Erasmus+

Institutional Factsheet

1. Institutional Information

1.1. Institutional details

Name of the institution	UNIVERSIDADE DE LISBOA
Erasmus Code	P LISBOA109
Institution Web site	www.ulisboa.pt
International Coordinator	Prof. Eduardo Pereira
Central Office (Rectorate) Contact	Alameda da Universidade 1649-004 Lisboa – Portugal erasmus@ulisboa.pt +351 210 113 482 +351 210 170 196

1.2. Departmental Erasmus Coordinator

School	Instituto de Educação
Departmental Erasmus Coordinator	Prof. Carolina Fernandes de Carvalho
Responsibility	Coordinator – InComing and OutGoing Students
Contact Details	Contact Person: Maria Margarida ROBERTO Alameda da Universidade 1649-013 Lisboa – PORTUGAL +351 217 943 685 mobilidade@ie.ulisboa.pt
Website	www.ie.ulisboa.pt

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	0110	Portuguese	A2
		English	B1
Student Mobility for Placement	0111	Portuguese	A2
	0113	English	B1
	0114	Portuguese	B1
Staff Mobility for Teaching	0119	Portuguese	B1
		English	B1

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

2.2. Additional requirements

The University of Lisbon welcomes students and staff with disabilities. Please contact the Departmental Erasmus Coordinator (mobilidade@ie.ulisboa.pt)

Calendar

2.3. Nomination and Application Deadlines

Applications/information on students nominated must reach our institution by:

	Nomination	Application
Autumn term	May 31 th	June 30 th
Spring term	October 31 th	November 30 th

2.4. Decision Response

We will send our decision within **6** weeks.

2.5. Transcripts of Records

A Transcript of Records will be issued no later than **5** weeks after the assessment period has finished at our institution.

3. Additional information

3.1. Grading system

ECTs Grade	National Grade	Definition	
A	18-20	EXCELLENT	Outstanding performance with only minor errors
B	16-17	VERY GOOD	Above the average standard but with some errors
C	14-15	GOOD	Generally sound work with a number of notable errors
D	12-13	SATISFACTORY	Fair but significant shortcomings
E	10-11	SUFFICIENT	Performance meets the minimum criteria
F	1-9	FAIL	Considerable further work is required

ECTS Credits

One semester	One full academic year
30 ECTS credits	60 ECTS credits

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institute of Education

Contact: Maria Margarida ROBERTO, +351 217 943 685, mobilidade@ie.ulisboa.pt

Website: www.ie.ulisboa.pt

Central Office – Rectorate

Contact: +351 210 113 482, erasmus@ulisboa.pt

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education: http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm. We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

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Website: www.ie.ulisboa.pt

Central Office – Rectorate

Contact: +351 210 113 482, erasmus@ulisboa.pt

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institute of Education

Contact: Maria Margarida ROBERTO, +351 217 943 685, mobilidade@ie.ulisboa.pt

Website: www.ie.ulisboa.pt

Central Office – Rectorate

Contact: +351 210 113 482, erasmus@ulisboa.pt

3.5. Students with special needs

Our institution welcomes students with disabilities. The arrangements need to be discussed in advance with the Office of International Relations.

Institute of Education

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